

**Present:** *Trustees:* Beth Banko, Estelle Bloom, Margaret Fritz, Terry Fritz, Dani McClanahan, David Oleksa; *Library Staff:* Terri Randolph; *Borough Representative:* Ed Bartosiewicz

The meeting was called to order at 7:02 PM.

The Sept 9, 2019 minutes were approved.

**DIRECTORS' REPORT:** Here are some highlights from the Directors' Report. The entire report will be stored in Dropbox. Grant applications for the Payne Foundation and the Lehigh Valley Community Foundation (Neusch Fund) were submitted. A representative from Senator Mensch's office will be in the borough meeting room on October 30, 9am-12pm to answer questions or help residents. Terri attended a staff day that focused on how to deal with dangerous and difficult patrons. Nikki Cuya, a caterer and a Library patron, suggested to Terri that we have a High Tea Fundraiser that she would cater.

**TREASURER'S REPORT:** Debbie Jo's report was accepted as submitted.

### **COMMITTEE REPORTS:**

**Fundraising:** Mueller's will be supplying the hoagies for this Election Day Hoagie Fundraiser. We discussed having another Antiques Appraisal event perhaps on a Sunday in March.

**Grants:** See Directors' Report.

**Programming:** No discussion.

**Property:** We are waiting to hear about the Keystone Grant. If received, the grant will fund a new roof and windows.

**Historic:** No discussion.

**OLD BUSINESS:** A discussion was held as to who should have check signing privileges. It was decided that Dani, Beth, and Debbie Jo should be the signers. The motion was unanimously approved.

**NEW BUSINESS:** Terri documented which days the library will be closed in 2020. It was unanimously approved. Dani handed out a QuikBooks report using data from Debbie Jo's Treasurer's Report and described how it is used. The Board unanimously approved migrating to QuikBooks. It will cost \$20/month. Only one user can have access to QuikBooks. Dani also recommended going to online bill pay. Beth resigned her position as Vice President. Her resignation was unanimously accepted. Margaret was nominated to the position and her appointment was unanimously approved.

**CALENDAR REVIEW:** Hoagie Sale Nov 5  
Fall Used Book Sale: Nov 22, 23, 30  
Cookie Sale and Posh presents 12/15

**Riegelsville Community Affairs Meeting:** Beth will attend on Oct 16, 2019 at 7:00pm.

**Durham Board of Supervisors Meeting:** David attended on Oct 8, 2019 at 7:30pm.

**Next meeting:** Nov 11, 2019 at 7:00 p.m.

The general meeting was adjourned at 8:11 pm.

Respectfully submitted,

Estelle Bloom, Secretary