

**Present:** *Trustees:* Ken Banko, Margaret Fritz, Terry Fritz, Marshal Miller, David Oleksa; *Library Staff:* Terri Randolph; *Guests:* Ed Bartosiewicz, Ann Moyer.

The meeting was called to order at 7:01 PM.

The April 11, 2022 minutes were approved as submitted.

**DIRECTORS' REPORT:** Spring Book sale was a success. Annual Letter has had 90+ responses. Thank you letters are sent out to donors of \$25 or more. No book donations will be taken until after the election so that voting areas can stay clear. M. Fritz motioned. M. Miller seconded.

**TREASURER'S REPORT:**

Some minor issues with Payroll. Funds are not automatically distributed but must be triggered by someone each pay period.

990 is now required to be sent in electronically. They also require a certified IRS accountant to send it in, not the treasurer. This will incur costs. They sent us a bill for a late filing, but we have filed every year. We will continue to pursue this problem until it is resolved. The current staffing issues at the IRS have made it impossible to get a hold of a person there to sort it out.

Dave motioned to approve minutes as submitted. T. Fritz seconded.

**COMMITTEE REPORTS**

**Fundraising:**

There has been an issue with GoFundMe. The funds are not automatically being deposited into our PayPal account. We do not have the admin login for GoFundMe to link the accounts. D. Oleksa will investigate the login. Booksale was a success. We raised \$5,350.

With the weather improving, we are reviving the Riegelsville architecture tour idea. Future fundraising meeting will be scheduled to discuss this idea at length. M. Fritz will organize the meeting.

**Continuous Improvement:**

K. Banko has submitted a draft of a code of conduct to apply to the board members. Members are reviewing them, and the intent is to have these in effect by the next board meeting.

**Governance:**

Announcements will go out for the open board member position.

No signed version of the by-laws for the library are on record right now. K. Banko would like us to sign the current by-laws and continue to move towards a revised version. T. Fritz motioned to approve. M. Miller seconded.

**NEW BUSINESS:**

M. Fritz went to Perkasio library where they placed flyers in the books, being checked out, with a QR code and instructions on how to donate.

**CALENDAR REVIEW:**

**Riegelsville Community Affairs Meeting:** Becky will attend on May 18, 2022 at 7:00pm.

**Durham Board of Supervisors Meeting:** D. Oleksa attended on May 9, 2022 at 7:30pm.

**Next meeting:** June 13, 2022 at 7:00 p.m.

The general meeting was adjourned at 7:54 pm.

Executive Session was held. Adjourned at 8:05

Respectfully submitted,

Marshal Miller

Secretary