

**Present:** *Trustees:* Beth Banko, Ken Banko, Kathleen Kurtz, Marshal Miller, Nancy Small; *Library Staff:* Terri Randolph; *Others:* Ed Bartosiewicz.

The meeting was called to order at 7:05 PM.

The September 12th, 2022, minutes were shelved for approval when present members could verify their accuracy.

**DIRECTORS' REPORT:**

All libraries and organizations that receive money from the government are now required to apply for the Government's System for Award Management (SAM). I have applied and awaiting the final certification. When approved, we will have a Unique Entity ID number assigned to the library. This number will be used when applying for state aid and any other Federal grants we may apply for. This account must be renewed each year.

Submitted state aid report. PA State library requires hours, and we need to apply for a waiver since we aren't open for at least 35 hours.

Board must pass a resolution to approve applying for the waiver. M. Miller motioned to pass the resolution to apply for the waiver. Passed unanimously.

Two programs have already been held. Ten people were in attendance for the first and 14 for the second. K. Kurtz and B. Banko are attending Durham days.

Becky is looking for helpers and judges for the Halloween parade.

K. Kurtz motioned to accept the director's report as submitted. B. Banko seconded.

**TREASURER'S REPORT:**

The accountant sent in the treasurer's report this month. K. Kurtz has volunteered to take over duties as the treasurer.

B. Banko motioned to install K. Kurtz as the new treasurer for the board. M. Miller seconded. K. Kurtz abstained. All approved.

K. Banko motioned to make Kathleen Kurtz a signatory for our accounts. B. Banko seconded. All approved.

**OLD BUSINESS:**

The new circulation policy was distributed to board members before the meeting.

M. Miller motioned to adopt the circulation policies as submitted. B. Banko seconded. All approved.

**CALENDAR REVIEW:**

The book sale is on November 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, and 26<sup>th</sup>.

**Riegelsville Community Affairs Meeting:** Beck F. will attend on October 16<sup>th</sup>, 2022, at 7:00 pm.

**Durham Board of Supervisors Meeting:** D. Oleksa will not be able to attend on October 11th, 2022, at 7:30 pm.

**Next meeting:** November 14th, 2022, at 7:00 p.m.

The general meeting was adjourned at 7:41 pm.

Respectfully submitted,

Marshal Miller  
Secretary