

Present: *Trustees:* Beth Banko, Estelle Bloom, Terry Fritz, David Oleksa;
Library Staff: Becky Finberg; *Borough Representatives:* Ed Bartosiewicz, Ann Moyer

The meeting was called to order at 7:08 PM.

The Nov 11, 2019 minutes were approved.

DIRECTORS' REPORT: The November 2019 Directors' Report is stored in Dropbox.

TREASURER'S REPORT: A question was raised about the Book Sale total specified in this month's Treasurer's Report. It was pointed out that since the Book Sale occurred in November and December, the December totals will be in next month's report. The Treasurer's Report was accepted.

COMMITTEE REPORTS:

Fundraising:

Grants: No discussion.

Continuous Improvement: No discussion.

Governance: David drafted a Code of Conduct document and sent it to Ken.

OLD BUSINESS: A discussion of the Bonding Engagement letter was tabled. Estelle will copy and store in Dropbox the Kunsman recommendations. We have not yet decided what to do with old file cabinet. We will ask Terry if she has any need for it. Ed Bartosiewicz told the Board that the Keystone Grant will cover the new windows but only 60% of the cost of replacing the roof. It was decided that the Board must contact Riegelsville Borough to further discuss the cost of the project.

NEW BUSINESS: Debbie Jo's resignation letter was submitted and will be stored in Dropbox by Estelle. We need input from Dani as to who can succeed her. The Board voted to accept her letter. The Board expressed regret and thanks for her many, many years of service. Estelle will send an official thank you letter on behalf of the Board.

CALENDAR REVIEW: Cookie Sale/ Posh Presents: 12/15

Riegelsville Community Affairs Meeting: Beth will attend on Dec 18, 2019 at 7:00pm.

Durham Board of Supervisors Meeting: No one will attend on Dec 10, 2019 at 7:30pm.

Historic: No phone calls or inquiries.

Next meeting: Jan 13, 2020 at 7:00 p.m.

The general meeting was adjourned at 7:49 pm.

Respectfully submitted,

Estelle Bloom, Secretary