

Present: *Trustees:* Cheryl Bade, Beth Banko, Estelle Bloom, Terry Fritz, Gail Johnson, David Oleksa, JoAnne Walsh; *Library Staff:* Terri Randolph, Becky Finberg; *Borough Representatives:* Ed Bartosiewicz.

The meeting was called to order at 7:02pm.

The Oct 9, 2017 minutes were approved.

DIRECTOR'S REPORT: Here are some highlights from the October Directors' Report. The new stair lift is installed and working. Patrons have been pleased with the new chairs in the area around the fireplace. Kate Brandes gave an Author's Talk but there were only 3 attendees. Becky will conduct a puppet show Tuesday 11/14 and Thursday 11/16. The complete "2017 10 Directors' Report" is stored in Dropbox.

TREASURER'S REPORT: Debbie Jo's Treasure report was accepted as submitted.

COMMITTEE REPORTS:

Fundraising: The final totals for the Election Day Hoagie Sale are not yet available. So far, we know that 137 hoagies were sold at \$7 apiece. Debbie Jo is finalizing the vendors for Posh Presents. Nancy McEvoy is in charge of the Christmas Gift Wrapping Fundraiser.

Grants: No discussion.

Community Development: Gail and David will be meeting with Sue Matthias, branch manager at Penn Community Bank to discuss fund raising options.

Programming: No discussion.

Property: No discussion.

Historic: No discussion.

Endowment: No discussion.

Five-Year Plan: No discussion.

CALENDAR REVIEW: Book Sale: Nov 17, 18, 25
Cookie Sale: Dec 17
Gift Wrapping: Dec 24

OLD BUSINESS: Beth attended the Riegelsville Borough Planning Commission meeting. She reported that the Library has never been in non-compliance in respect to the serving of alcohol at Library functions. In fact, the Riegelsville Borough Hall was specifically excluded. The Borough has no connection with the firehouse so we must get permission from the firehouse if we have a function there and Riegelsville Borough will make a case-by-case decision for functions held at the ballpark.

NEW BUSINESS: There was unanimous approval for the Days Closed for 2018 Calendar submitted by Terri. The calendar will be stored in Dropbox.

Terry recommended that we use our Vanguard Fund to help with operating expenses since it is now valued at over \$100,000. He suggested that at year-end we calculate the appropriate amount to withdraw. Terry moved and Gail seconded that the year-end amount for 2017 should equal 2.5%. All present approved the proposal.

GOOD & WELFARE: No discussion.

Riegelsville Community Affairs Meeting: JoAnne will attend on Nov 15, 2017 at 7:00pm.

Durham Board of Supervisors Meeting: No one will attend on Nov 14, 2017 at 7:30pm.

Next meeting: Dec 11, 2017 at 7:00pm.

The general meeting was adjourned at 7:35pm.

An Executive Session was held.

The Executive Session was adjourned at 7:57pm.

Respectfully submitted,

Estelle Bloom, Secretary